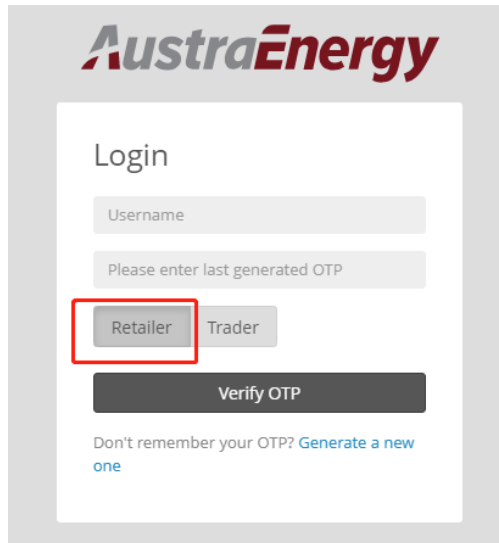


BridgeSelect WEB Manual:

The link for Bridgeselect is: <https://bridgeselect.com.au/austra/web/login.html>



Enter Login Details

Note: When customer decide to trade STC with us, we will help them to create a **Username** and **Password** in the bridgeselect system. Customer have to choose 'retailer' login.

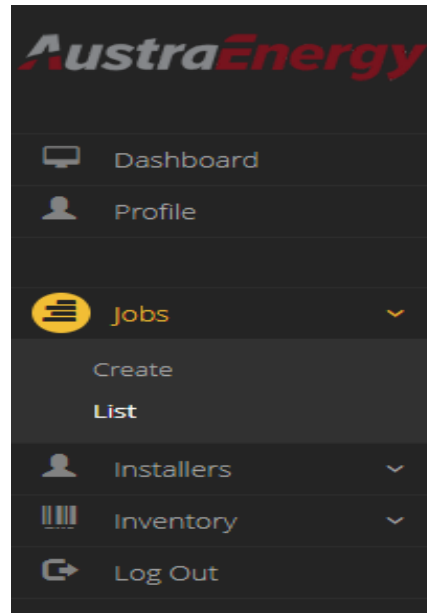
To create a new account for them, there are some necessary details for them to provide.

Note: Please provide these details to us for apply new account

Company Name	<input type="text" value="Full Name"/>
Legal Entity Name	<input type="text" value="Legal Entity Name"/>
Phone	<input type="text" value="Phone"/>
Email	<input type="text" value="Email"/>
ABN	<input type="text" value="ABN"/>
STC Price (\$)	<input type="text" value="STC Price (\$)"/>
Admin Details	
Name	<input type="text" value="First Name"/> <input type="text" value="Last Name"/>
Login Username	<input type="text" value="Username"/> <small>This username will be used to login and can not be changed later once created</small>
Email	<input type="text" value="Email"/>
Mobile	<input type="text" value="Mobile"/> <small>Please append +61 prefix in order to receive SMS (eg: +61412XXXXXX)</small>

Once customers login to their account, they will be able to see 'jobs' and 'installers' in the left column.

Note: they can create new stc jobs by click 'create' under the job tag and check their jobs list in 'list' in PC site only.



Tap on 'Installers' to create a new installer and fill out all the information for the installer.

Note: customer have to create a login username for that installer, password will be generated by system automatically.

New Installer

Type * Installer Electrician Designer

CEC accreditation/Plumber license number(for Hot Water installer) *

Name *

Login Username *
This username will be used to login and can not be changed later once created

Email *

Mobile *
Please append +61 prefix in order to receive SMS (eg: +61412000000)

Phone *

Address type *

Unit Type

Unit Number

Street Number

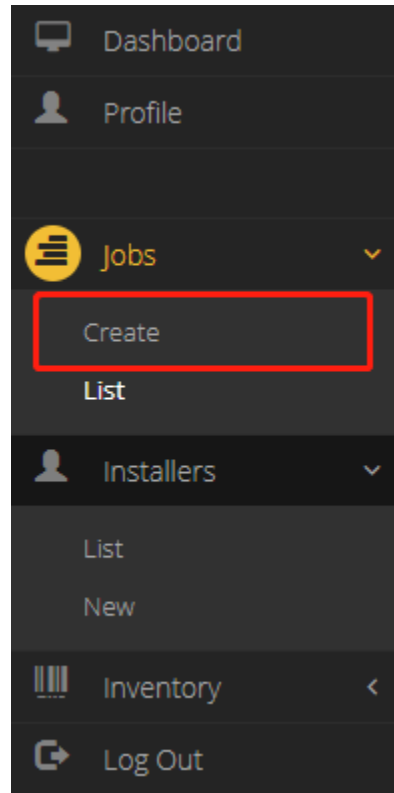
Street Name *

Street Type *

Suburb *

State *

To Create a new job, Tap on 'create' under Jobs:



Fill out the customer/owner details:

Customer/Owner Details ×

Individual ▼

First Name* Last Name*

Email

Mobile* Phone

Please append +61 prefix in order to receive SMS (eg: +61412XXXXXX)

Then move to **2. System details**, and put panel details, inverter details and battery details:

1. Customer Details | **2. System Details** | 3. Install Details | 4. Documents & Photos | Notes

Panel details

(We currently only support one panel brand per job, however you can add multiple models)

Panel Brand*
LONGi Green Energy Technology Co Ltd

LONGi
Disclaimer

All the drop down lists are "filter as you type" lists. Please type in any part of the name of manufacturer or model you wish to select from the list and it will be displayed in the filtered list. For e.g.
• 'Ja' or 'ja' or 'JA' in Manufacturer = Shanghai JA Solar Technology Co Ltd
• '275' in Model = all JA Solar 275 watt models

Sort models: **alphabetically** | by wattage

Panel Model	☆ Favourite	Responsible Supplier	Wattage	Total number of panels
LR6-60HPH-315M			315	62

After system details, click **3. Install details**, and put install details:

1. Customer Details | 2. System Details | **3. Install Details** | 4. Documents & Photos | Notes

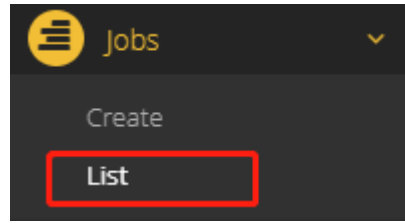
Install Details

Installation Date*
AMPM: Please select
STC Deeming Period*: Eleven years
Story Type*: Single
Property Type*: Commercial
Property Name:
Keep blank if type is Individual

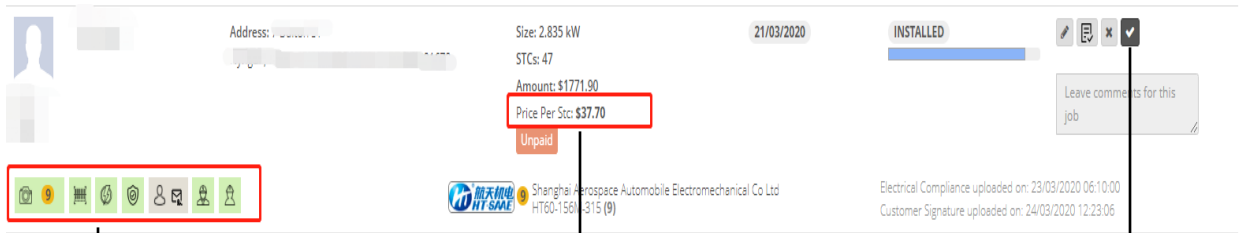
System Mounting type*: Building or structure
NMI Number*:
Non-mandatory for Northern Territory (NT)
Meter Number:
Distributor*: Endeavour

When finish fill out all the details, tap the button 'partial save & exit'.

After save the STC job, you can check stc status in the 'list':



In the list, you will be able to see the stc job status:



These icons will show the status from the view of installer.

When icon turns green, it means photo has been taken by installer and upload from the app.

Grey icon represents signature or photos haven't been capture.

You will see the stc price in this section

When all icons turn green, click the button to finish the job.

Bridge Select Mobile App Manual

Download the App on App Store for iOS and Play Store for Android

It should have this logo



Open the App and Enter Login Details



Login



Username

Please enter last generated OTP

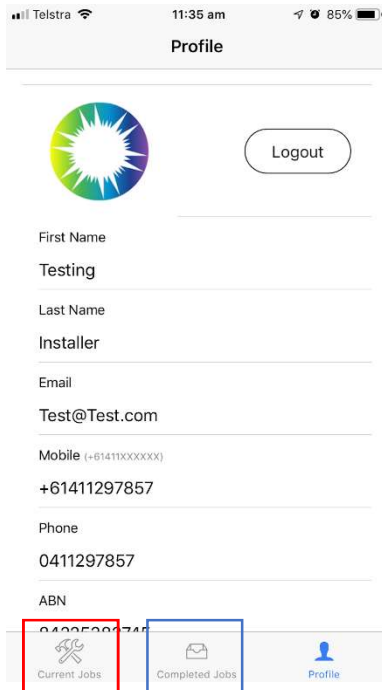
Role

Installer ▾

Verify OTP

Don't remember your OTP? [Generate a new one](#)

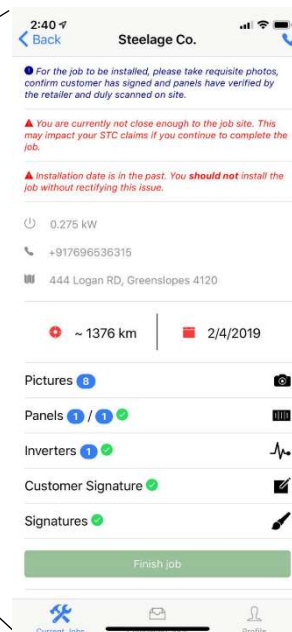
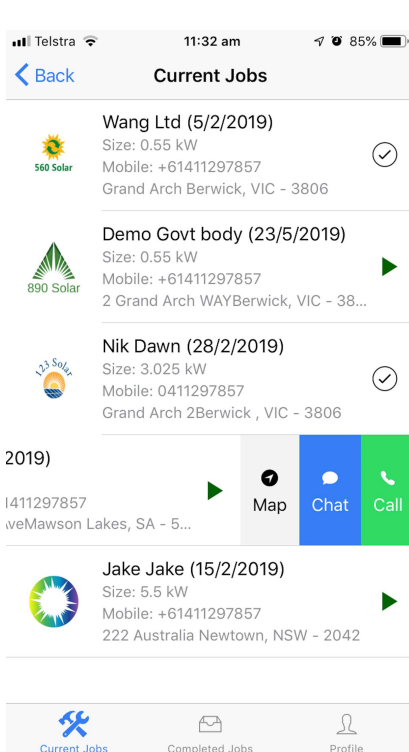
Profile



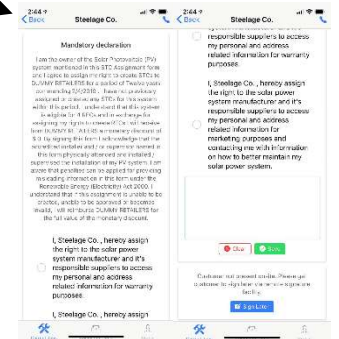
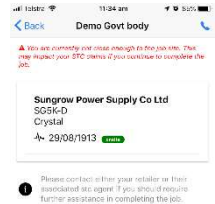
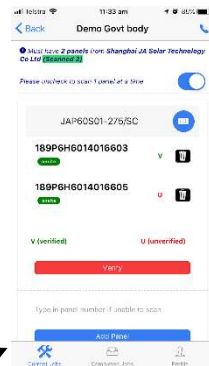
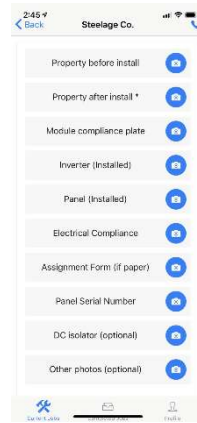
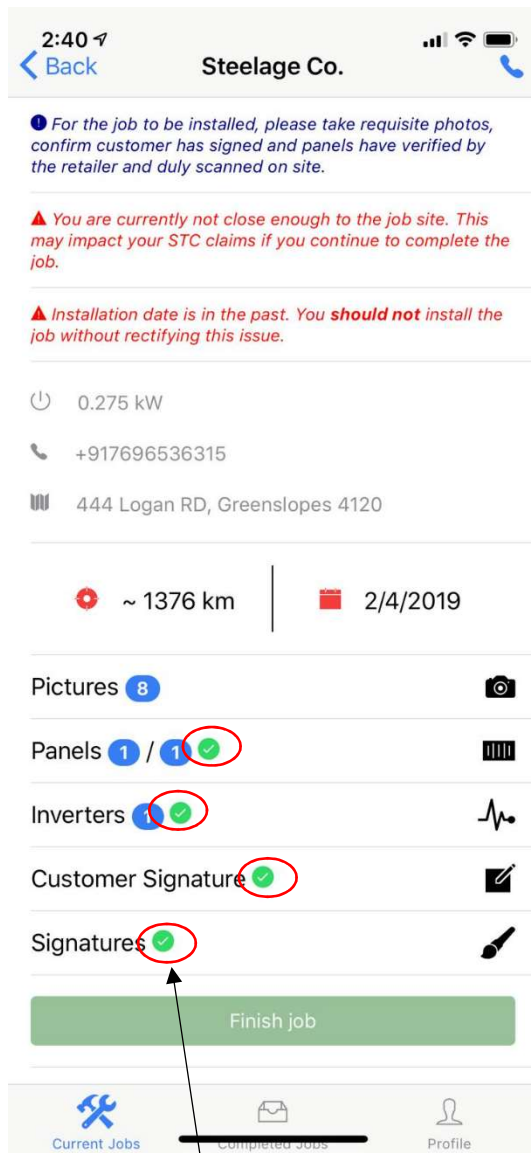
Tap on “Current Jobs” to show the current jobs assigned

Tap on “Completed Jobs” to show the jobs which were completed

Jobs are listed on the interface. Tap the job to choose.

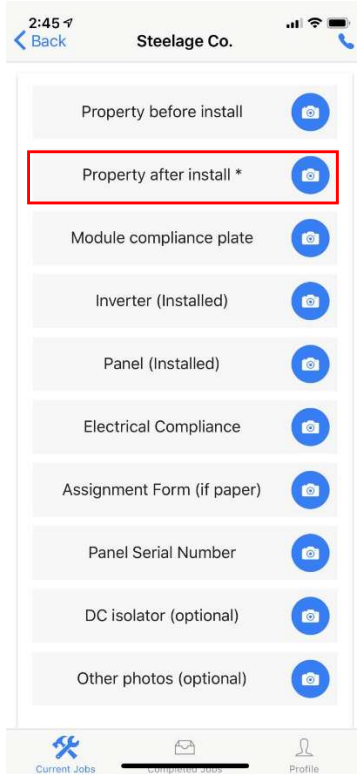


Once the job has been chosen, this interface will be reflected



The main screen has tick marks on it to indicate that the item is complete

Pictures



Take as many photos as you can.

- Property before Install
- Property After Install
- Inverters installed
- Panels Installed
- Solar Module compliance plate
- DC Isolator photo

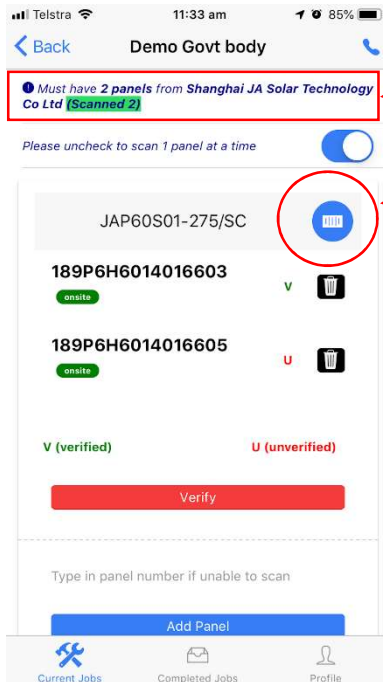
Other Photos

- Circuit Breaker
- Solar Protection Board

Notes:

- Property before and after is only 1 photo each
- additional property photos can be taken in the Other photos section
- *mandatory photo is the After Property photo with an asterisk(*)*

Panels



Details on the quantity of the panels to be scanned and already scanned

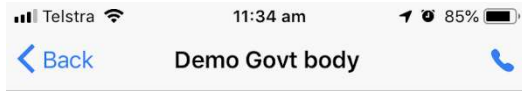
Tap to Scan

V – Verified Panels

U – Unverified Panels

The installer can attempt verification by clicking on the "Verify" button or leave the verification to the retailer (in office).

Inverters



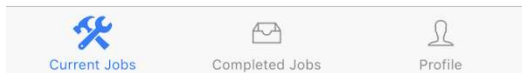
▲ You are currently not close enough to the job site. This may impact your STC claims if you continue to complete the job.

Sungrow Power Supply Co Ltd
SG5K-D
Crystal
29/08/1913 onsite

Tap Onsite once inverters are installed



Please contact either your retailer or their associated stc agent if you should require further assistance in completing the job.



Customer Signature

The first screenshot shows a 'Mandatory declaration' section with a long paragraph of text. Below it, there is a radio button and the text: 'I, Steelage Co., hereby assign the right to the solar power system manufacturer and it's responsible suppliers to access my personal and address related information for warranty purposes.' The second screenshot shows the same form with a second radio button and text: 'I, Steelage Co., hereby assign the right to the solar power system manufacturer and it's responsible suppliers to access my personal and address related information for marketing purposes and contacting me with information on how to better maintain my solar power system.' Below this is a large empty box for a signature, 'Clear' and 'Save' buttons, and a red-bordered box containing the text: 'Customer not present onsite. Please get customer to sign later via remote signature facility.' with a 'Sign Later' button.

Have the Customer sign on site (if applicable).

Customer signature can be marked as remote if customer is not on site

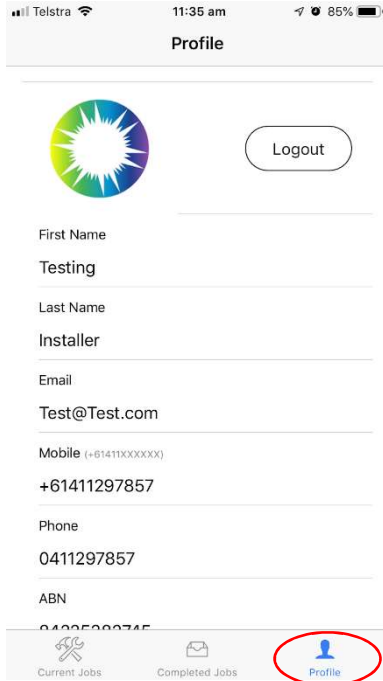
Signatures

The screenshot shows a mobile app interface for 'Demo Govt body'. At the top, there is a warning message: 'You are currently not close enough to the job site. This may impact your STC claims if you continue to complete the job.' Below this is a disclaimer: 'By signing you're agreeing to the compulsory written statements that you have agreed to with your STC agent. If you're unsure about these please contact your STC agent before signing off on the job.' There are two signature fields: 'Designer's Signature' and 'Installer's Signature', both circled in red. Each field has a large empty box for the signature and 'Clear' and 'Save' buttons below it. The bottom navigation bar shows 'Current Jobs', 'Completed Jobs', and 'Profile'.

Installer and Electrician should sign on this stage.

Designer signatures are currently not available on the app, they're required on electrical compliance paperwork

Profile can be updated on the profile tab



In the completed Jobs - image can be shown with paid / unpaid button and also monthly selector to view completed jobs

